

**CALL TO ORDER**                    The meeting was called to order at 5:30 pm by M.C. Hubbard, President.

**PRESENT**                            M.C. Hubbard, President  
Denise Hayden, Vice President  
D. Scott Clark, M.D., Secretary  
Peter Watercott, Treasurer  
John Ungersma, M.D., Member at Large

**ALSO PRESENT**                    Victoria Alexander-Lane, Chief Executive Officer  
Mark Robinson M.D., Chief of Staff  
Sandy Blumberg, Executive Assistant

**OPPORTUNITY FOR  
PUBLIC COMMENT**                Ms. Hubbard stated at this time persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. No comments were heard.

**CONSENT AGENDA**                Ms. Hubbard called attention to the consent agenda for this meeting, which contained the following items:  
- Approval of minutes of the April 7 2015 special meeting  
- Approval of minutes of the April 15 2015 regular meeting  
- Approval of financial and statistical reports for the month of March, 2015  
It was moved by John Ungersma M.D., seconded by D. Scott Clark M.D., and unanimously passed to approve the proposed consent agenda items as presented.

**CHIEF EXECUTIVE  
OFFICER’S REPORT**                Chief Executive Officer Victoria Alexander-Lane reported that Martha Kim M.D.; Louisa Salisbury M.D.; and Allison Robinson M.D. will come on board at Northern Inyo Hospital (NIH) in the next several months. She additionally reported that Tomi Bortolazzo M.D. submitted her resignation effective July 31, 2015, and the hospital will recruit for a replacement urologist. She also noted that management is in discussion with potential Rural Health Clinic (RHC) director candidates and a potential Chief Medical Officer (CMO) candidate.

**PHYSICIAN  
RECRUITMENT**

**LAFCO UPDATE**                    Ms. Alexander-Lane additionally reported the Inyo County Local Agency Formation Commission (LAFCO) has corresponded with Southern Mono Healthcare District in regard to their plan to open a medical clinic within the boundaries of the Northern Inyo Healthcare District. She explained that the services Southern Mono intends to offer here are not needed, and are already available to area residents at Northern Inyo Hospital.

**NIH FOUNDATION  
UPDATE**                            Ms. Lane also stated that expansion of the Northern Inyo Hospital Foundation is progressing well, and the group is engaged in discussing new projects and grant applications for education and unmet healthcare needs in this community. One of the Foundation’s interests is in

developing transportation resources for area residents who have no way to get to and from medical appointments and services.

RADIOLOGY  
DEPARTMENT ACR  
ACCREDITATION

NIH Director of Diagnostic Imaging Patty Dickson reported the Diagnostic Imaging Department recently passed its' full American College of Radiology (ACR) accreditation survey, with no violations or recommendations for improvement being noted.

STOP LOSS CLAIMS

Ms. Alexander-Lane reported that NIH employee health insurance expenses remain high, and that 10 or more people enrolled in the hospital's self-insured health plan have surpassed the stop-loss limit during the last several months.

CONTRACT  
DISCUSSIONS

Ms. Lane also reported preliminary contract renewal discussions are underway with the Hospital's Emergency Department physicians, and with the anesthesiologists as well.

ACHD TRUSTEE OF  
THE YEAR

Ms. Alexander-Lane additionally reported that District Board member John Ungersma M.D. was recently awarded designation as the Association of California Healthcare Districts (ACHD) Trustee of the Year, for the State of California. Ms. Alexander-Lane and members of the Board acknowledged Dr. Ungersma for his many years of dedicated service and advocacy on behalf of residents of this District and the State of California.

CHIEF OF STAFF  
REPORT

Chief of Staff Mark Robinson M.D. reported following careful review, consideration, and approval by the appropriate committees, the Medical Executive Committee recommends approval of the following hospital wide policies and procedures:

POLICY AND  
PROCEDURES  
APPROVALS

1. Cardiopulmonary – Stress Echo procedure
2. Cardiopulmonary – Stress Echo

It was moved by Doctor Clark, seconded by Doctor Ungersma, and unanimously passed to approve both policies and procedures as presented.

MEDICAL STAFF  
ADVANCEMENT AND  
BYLAWS AMENDMENT

Doctor Robinson also reported following careful review and consideration the Medical Executive Committee recommends Board approval of the following:

- Advancement of Physician Assistant Colleen McEvoy's proctoring period based upon Doctors Collins' and Helvie's reviews of Ms. McEvoy's charts
- Approval of a proposed *Telemedicine Bylaws Amendment* to the NIH Medical Staff Bylaws

It was moved by Doctor Clark, seconded by Doctor Ungersma and unanimously passed to approve the Medical Staff advancement and the Telemedicine Medical Staff Bylaws Amendment as presented.

CHIEF NURSING  
OFFICER REPORT

Chief Nursing Officer Kathy Decker provided an update on nursing department union membership; leaves of absence; hiring and recruitment; and also reported that Emergency Department RN Diane Stevens recently received the Daisy Award for excellence in nursing.

PERFORMANCE  
EXCELLENCE REPORT

Chief Performance Excellence Officer Maria Sirois reported the following:

- An NIH staff member recently filed a complaint with the office of Occupational Safety and Health Administration (OSHA) in regard to the Emergency Department (ED) flooring replacement project
- The kickoff meeting for this year's Leap Frog project has taken place and the initial project team meeting has been held
- The Hospital's first phase of Lean Six Sigma training (for waste reduction and efficiency improvement) is nearly complete
- The Hospital has recently appointed Ms. Lorie Thompson to function as Veterans Services Liaison

NEW BUSINESS

AMENDMENTS (2) TO  
THE DISTRICT  
DEFINED BENEFIT  
RETIREMENT PLAN

Ms. Alexander-Lane called attention to two proposed Amendments to the Hospital District Defined Benefit Retirement Plan. Directors Watercott and Hayden exited the meeting at this time due to a conflict of interest. Ms. Alexander-Lane noted that the first Amendment is needed in order to bring the existing Plan back into IRS compliance; and the second amendment allows for re-negotiating the Plan on behalf of union members. It was moved by Doctor Ungersma, seconded by Doctor Clark and passed by Board members present to approve both Amendments to the Hospital District Defined Benefit Retirement Plan as presented (with Directors Hayden and Watercott being absent from the vote). Following the vote, Directors Watercott and Hayden returned to the meeting.

DRAGON SOFTWARE  
PURCHASE

Chief Information Officer Leo Freis called attention to a capital expenditure request to purchase Dragon software licenses and training for hospital transcription. Mr. Freis explained that the hospital's last remaining transcriptionist will be moving out of the area, and this would be an appropriate time to switch to voice recognition transcription which would save the hospital approximately \$140,000 annually in transcription costs. It was moved by Mr. Watercott, seconded by Denise Hayden, and unanimously passed to approve the purchase of Dragon transcription software licenses and training as presented.

TISSUE PROCESSOR  
PURCHASE

Mr. Freis also called attention to a request for early replacement of the hospital's tissue processor, which recently broke. Because of its age the equipment can no longer be serviced by the company that manufactured it. It was moved by Mr. Watercott, seconded by Doctor Ungersma, and unanimously passed to approve the purchase of a new tissue processor as requested.

BOARD MEMBER  
REPORTS

Ms. Hubbard asked if any members of the Board of Directors wished to report on any items of interest. Doctor Ungersma reported on the ACHD meeting that was recently held in Monterey, California, stating that in-depth discussion on the Affordable Care Act took place.

ADJOURNMENT TO  
CLOSED SESSION

At 6:48 pm Ms. Hubbard announced the Board of Directors would adjourn to closed session to/for:

- A. Hear reports on the hospital quality assurance activities from the responsible department head and the Medical Staff Executive Committee (*Section 32155 of the Health and Safety Code, and Section 54962 of the Government Code*).
- B. Discussion of potential litigation (Government Code section 54956(d)(2)).

RETURN TO OPEN  
SESSION AND REPORT  
OF ACTION TAKEN

At 8:04 pm the meeting returned to open session. Ms. Hubbard reported that the Board took no reportable action.

ADJOURNMENT

The meeting was adjourned at 8:05 pm.

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M.C. Hubbard, President

Attest:

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D. Scott Clark, M.D., Secretary